



Rent, Mortgage, and Utility Assistance Program

Summit CountyCares Rental Letter of Intent

Agency completing this form	Agency contact number		
Agency contact person	Agency e-mail address		
Tenant name	Application number		
Rental property address	City	State	ZIP code
		ОН	

Utilize the following table to list the **amounts owed** by the tenant for eligible months. If rental/utility assistance has been already been provided for any months included below, additional assistance is not available. If the tenant receives a federal rental subsidy, only the tenant-owed portion of rent should be included in the amounts listed below.

Month	Rent Owed	Late Fees or Other Fees (must be outlined in lease)	Utilities paid to landlord* (include supporting docs)	Total
Total Amount Requested				

Property Owner/Manager Agreement

Property owner/manager will sign, date, and return this form agreeing to the payment listed as payment in full. By signing this document, property owner agrees no action will be taken to evict the tenant for the amounts covered by this program. If an eviction is pending in court, property owner will dismiss claims against the defendant within three (3) business days of receipt of the payment listed above. If utilities are included in this request, property owner will ensure utilities are paid and services are reconnected within (3) business days of receipt of payment. By signing this letter, I certify that the information I have provided is to the best of my knowledge, a true, accurate and complete disclosure of requested information. I understand that I may be held civilly and/or criminally liable under Federal and State law for knowingly making false of fraudulent statements.

Property owner/manager printed name

Property owner/manager signature/date

Tenant/Applicant Agreement

By signing this form, I certify that the total amount of assistance requested Is accurate. I certify that I have not received any charitable or government assistance that overlaps with the amount requested by my landlord through this program. I understand that I may be held civilly and/or criminally liable under Federal and State law for knowingly making false of fraudulent statements.

Tenant Signature/Date